

**South Carolina Board of Occupational Therapy
Synergy Business Park, Kingstree Building, Room 105
110 Centerview Drive, Columbia, South Carolina
November 18, 2011**

Board members present were:

Lesly S. Wilson, PhD, OTR/L, Chairperson
Ricardo Holmes, Sr., OTR/L, Vice Chairperson
Joyce J. Branham, OTR/L
Susan M. Hardin, OTR/L
David P. Putman, Public Member
Linda H. Remick, COTA/L
Janine P. Turner, OTR/L

Others present were:

Larry Atkins, OIE
Kate K. Cox, LLR Administrator
Elizabeth de Herder
Mr. Gilbert
Wanda C. Gilbert, COTA
 Gary Hagood, Court Reporter
Gina K. Hutto, OTR/L
Georgia L. Lewis, LLR Litigation Attorney
Kathy Meadows, OIE
Veronica Reynolds, LLR Administrator
Mark Sanders, OIE
Eula M. Singleton, OTR/L
Sheridon Spoon, LLR Advice Attorney
Susan M. Wallace, OTR

CALL TO ORDER:

The Regular Session of the South Carolina Board of Occupational Therapy was held at the Synergy Office Park, Kingstree Building, 110 Centerview Drive, Room 105, Columbia, South Carolina. Whereas, proper notice of date, time, place and agenda information having been properly provided to THE STATE NEWSPAPER and ASSOCIATED PRESS and proper notice also having been posted at the LLR Office Building 24 hours prior to the time scheduled for the meeting and a quorum having been noted as present, Chairman Wilson called the meeting to order at 10:10 a.m. A quorum was present. All votes referenced herein were unanimous unless otherwise noted.

Note: These minutes are a record of the motions and official actions taken by the Board and brief summary of the meeting. A transcript of this meeting providing more detail will be available on the Board's website: www.llr.state.sc.us/pol/occupationaltherapy

APPROVAL OF AGENDA:

Motion: A motion was made by Ms. Branham to approve the Agenda as presented. Mr. Putman seconded the motion. The motion passed.

APPROVAL OF MINUTES:

Motion: A motion was made by Ms. Branham to accept the March 25, 2010 minutes as printed Mrs. Holmes seconded the motion. The motion passed.

IRC REPORTS:

Investigative Review Committee Report (IRC):

The IRC Report for November 18, 2011 was presented by Mark Sanders.

Motion: A motion was made by Mr. Holmes to accept the IRC report on three (3) Dismissals as presented. The motion was seconded by Ms. Remick. The motion carried.

Motion: A motion was made by Mr. Holmes to accept the IRC report to authorize one (1) Formal Complaint as presented. The motion was seconded by Ms. Hardin. The motion carried.

Motion: A motion was made by Ms. Remick to accept the IRC report on one (1) Letter of Caution to be issued. The motion was seconded by Mr. Holmes. The motion carried.

OIE/ OGC Management Reports:

Office of Investigations and Enforcement (OIE) statistical report was provided by Mark Sanders. The Office of General Counsel (OGC) report was provided by Ms. Lewis.

REINSTATEMENT APPLICATION HEARINGS:

Reinstatement Hearing due to Non Renewal for Gina K. Hutto, OT:

Gina K. Hutto, OT:

A reinstatement hearing was held to consider Ms. Hutto's request for reinstatement where she practiced for more than 60 days due to non renewal. Mr. Spoon advised the Board. Ms. Hutto was not represented by counsel. A court reporter was present. A quorum was noted as present. The hearing commenced.

Motion: A motion was made to go into Executive Session by Ms. Turner and seconded by Mr. Holmes. The motion passed.

Motion: A motion was made to come out of Executive Session by Ms. Hardin and seconded by Ms. Branham. The motion passed.

Motion: A motion was made by Ms. Turner to reinstate Ms. Hutto and be continued through the renewal cycle with private reprimand and without additional sanctions or fines. The motion was seconded by Mr. Holmes. The motion passed.

Reinstatement Hearing with Motion for Exemption of the Requirement for On-Site Supervision for Susan M. Wallace OT:

Susan M. Wallace, OT:

A reinstatement hearing was held to consider Ms. Wallace's request for reinstatement with a motion for exemptions for on-site supervision. Mr. Spoon advised the Board. Ms. Wallace was not represented by counsel. A court reporter was present. A quorum was noted as present. The hearing commenced.

Motion: A motion was made to go into Executive Session by Ms. Turner and seconded by Mr. Holmes. The motion passed.

Motion: A motion was made to come out of Executive Session by Mr. Holmes and seconded by Ms. Branham. The motion passed.

Motion: A motion was made by Ms. Remick to not grant Ms. Wallace's motion for an exemption from on-site supervision as part of her request for reinstatement. The motion was seconded by Mr. Putman. The motion passed.

DISCIPLINARY HEARINGS:

Eula M. Singleton, OTR/L:

A hearing was held regarding a formal complaint against Ms. Singleton. Mr. Spoon advised the Board. Ms. Lewis represented the State. Ms. Singleton was not represented. A court reporter was present. A quorum was noted as present. The hearing proceeded.

Motion: A motion was made to go into Executive Session by Ms. Turner and seconded by Mr. Holmes. The motion passed.

Motion: A motion was made to come out of Executive Session by Ms. Branham and seconded by Mr. Holmes. The motion passed.

Motion: A motion was made by Ms. Turner to issue a public reprimand; to suspend then stay the license with a probation of period of six months; not allow any supervision of students or occupational therapy assistants during the probation of six months; to require investigative costs be paid of \$850.00; a \$250.00 fine; 16 hours of continuing education on supervision and modalities and documentation which should be approved by the board in thirty days and completed within six months of the order. The motion was seconded by Ms. Remick. The motion passed.

REPORTS: Agenda was rearranged by permission of the Chairperson.

Administrator's Report:

Mrs. Cox gave the Administrator's report and reported licensee totals to date to be 1510 OTR/L and 715 COTA/L for a total of 2225 licensees. She reported on the CE and NBCOT Certification Random Audit and the 2011 Board Member Training Symposium. She discussed the LLR Travel Policy and Conflict of Interest information which has been given to the Board.

Financial Report:

Mrs. Cox gave the financial report as information and presented the October 2011 cash balance report. She stated revenue is collected biennially and is expended over a two-year period with annual audits. She stated the Board has been found financially sound with no audit exceptions

being noted. All monthly financial reports which are fully detailed are kept in the Board's office and in the Financial Department of LLR. Discussion followed about expenses per line item.

NBCOT Meeting Report:

The report was tabled.

DISCIPLINARY HEARINGS RESUMED:

Wanda C. Gilbert, COTA:

A hearing was held regarding a formal complaint against Ms. Gilbert. Mr. Spoon advised the Board. Georgia Lewis represented the State. Ms. Gilbert was not represented by counsel. A court reporter was present. A quorum was noted as present. The hearing proceeded.

Motion: A motion was made to go into Executive Session by Ms. Turner and seconded by Mr. Holmes. The motion passed.

Motion: The came out of Executive Session at 9:44 pm.

Motion: A motion was made by Ms. Turner in the case of Wanda Gilbert a public reprimand. The license will be placed on probation and fees will be paid in the amount of eight hundred fifty (\$850) dollars for investigative cost due in ninety (90) days of the order, complete eight (8) hours of continuing education on supervision and modalities and documentation which should be approved by the Board in thirty (30) days and completed within six (6) months but maybe completed earlier to remove the probationary status. Mr. Holmes seconded the motion. The motion passed.

LEGAL:

There was no legal business discussed.

UNFINISHED BUSINESS:

There was no Unfinished Business before the Board.

NEW BUSINESS:

NOD for Regulation Clean-up and Regulation Proposal:

The Regulation clean-up was discussed and questions asked

Motion: Ms. Hardin made a motion to accept Omnibus Regulation Clean-up Bill for the Regulation change clean-up for the Occupational Therapy Board. Ms. Remick seconded the motion. The motion carried.

Engine Bill Update:

The proposed language for the bill was given to the Board for information purposes.

Expert Witness List Review and Confirmation:

This Business was tabled.

RPP Abstinence Policy:

This Business was tabled.

DISCUSSION TOPICS:

There was no discussion.

PUBLIC COMMENTS:

There was no public comment.

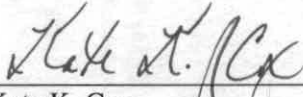
ANNOUNCEMENTS:

Meetings for 2012 were announced to be February 10, May 11, August 10, and November 9.

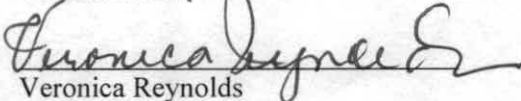
ADJOURNMENT:

There being no further business the meeting was adjourned at *10:30 P.M.*

Respectfully submitted,



Kate K. Cox



Veronica Reynolds
Administrators